



# California School Employees Association

## **GENERAL INFORMATION BULLETIN**

January 13, 2012

General Information Bulletin No. 5-12

### **SCHOLARSHIP AWARDS 2012**

**Action for Chapter Presidents:** Make members aware of the eligibility requirements and application procedures for anyone interested in applying for a scholarship.

#### **A. SUBJECT MATTER**

1. The CSEA Scholarship Awards Program is proud to provide financial assistance to deserving dependants of CSEA members. Over the years it has enabled many students to continue their education after high school.

There are three different categories of scholarships: Forty (40) First Year Scholarships; Four (4) Community College Scholarship; and Four (4) College/Vocational Scholarship, for a total of forty-eight (48) scholarships of \$1,000 each.

2. **Eligibility**

- a. Applicants for the **First Year Scholarships** must meet the following requirements:

- (1) Applicants must be IRS dependents, graduating high school seniors or equivalent (i.e., private school, privately tutored, or accredited correspondence school) of a CSEA member in good standing.
- (2) Applicants must be planning to enter an accredited college (including community colleges and accredited trade schools) by the fall term following the granting of the scholarship.
- (3) Applicants must have a minimum grade point average of 3.0 (B) including all subjects taken in grades 10, 11 and the first semester of 12.
- (4) Applicants must have at least one parent or legal guardian who is a member in good standing. Note: Death of a qualifying member-parent within four years prior to commencement of the student's senior year (July 1) will not affect student's eligibility as long as the parent/guardian was a dues-paying member in good standing at the time of death.)  
CSEA "membership in good standing" includes Association Life Members; Retired Life Members; and Exempt and Active members as specified in Article II of CSEA's Constitution.

- b. Applicants for the **Community College Scholarship** must meet the following requirements:

- (1) Applicants must be IRS dependents (including spouse) of CSEA members in good standing.
- (2) Applicants must be enrolled on a full-time basis in a community college at the time application for the scholarship is made, and planning to continue for the Fall term (or equivalent) immediately following receipt of the scholarship.
- (3) Applicants must have a minimum grade point average of 3.0 (B), including all subjects taken at the community college level.

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- c. Applicants for the **College/Vocational Education Scholarship** must meet the following criteria:
- (1) Applicants must be IRS dependents (including spouse) of CSEA members in good standing.
  - (2) Applicants must be enrolled on a full-time basis in college/vocational school at the time application is made, and planning to continue for the fall term (or equivalent) immediately following receipt of the scholarship.
3. The Scholarship Committee wishes to emphasize that applicants **MUST** accurately and completely provide all of the information requested on the application form, including:
- Transcripts
  - Letter of Recommendation form which accompanies the application **MUST** be used.

**FAILURE TO SUBMIT THE REQUESTED MATERIAL WILL RESULT IN DISQUALIFICATION.**

DEADLINE FOR RETURNING COMPLETED APPLICATIONS AND ALL OTHER REQUIRED INFORMATION IS A POSTMARK DATE OF NOT LATER THAN MIDNIGHT, MARCH 31.

CSEA Scholarships are awarded on the basis of scholarship achievement, citizenship (including character, leadership and service), and financial need. (Note: Only nine scholarships are awarded based primarily on financial need.)

The Scholarship Awards shall be paid in the following manner; \$1,000 to be paid when the recipient furnishes proof of his/her enrollment as a full-time student. A verification of enrollment form will be sent to each recipient for this purpose. If the recipient of an award fails to provide proof of enrollment, all monies will be forfeited and awarded to a designated alternate.

4. **Administration**

The selection of scholarship award winners and alternates is made by the CSEA Scholarship Committee.

Candidates for scholarships **MUST** file applications on official scholarship forms supplied by the CSEA Headquarters Office. Applicants should call (866) 487-2732, go online to [www.csea.com](http://www.csea.com), or write to:

California School Employees Association  
Scholarship Awards  
2045 Lundy Ave.  
San Jose, CA 95131

**B. REQUIRED ACTION**

1. **By Chapter Presidents**

See that all chapter members are aware of the Scholarship Awards provided by the State Association. If any member has a son or daughter (including adopted children or legal wards) meeting the above eligibility requirements, application forms are available upon request at the Headquarters Office in San Jose.

If any chapter member has passed away since July 1st leaving children who may be eligible, you may want to pass this information on to them.

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It is very important to bear in mind that all applications and supporting data **MUST** be completed and returned to the Headquarters Office in San Jose, **POSTMARKED NOT LATER THAN MIDNIGHT, MARCH 31.**

**2. By Regional Representatives**

For discussion at Regional Presidents Meetings and Chapter Meetings from now through March. Please make sure all members are aware of this fine program.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION



Dave Low  
Acting Executive Director

DL:JB:rc:shea

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**DISTRIBUTION:**

**(For Action)** Chapter Presidents, Labor Relations Representatives, and Regional Representatives

**(For Information)** Board of Directors; Alternate Area Directors; Assistant Regional Representatives; Chairpersons & Members, Standing Committees; Political Action Coordinators; Regional Public Relations Officers; Retiree Unit Executive Board; All Staff

**PREVIOUS BULLETIN INFORMATION:**

1. GIB No. 1-11, dated 1/7/11, and titled "Scholarship Awards 2011," is obsolete and should be destroyed.
2. GIB No. 4-12 dated 1/13/12, and titled "Chapter Delegate Assistance Program," was given general distribution.