



**ASCSM Student Senate Meeting Minutes
(Unapproved)**

Monday, June 9, 2008

1 p.m.

College of San Mateo, Building 18, Room 206 (Faculty Center)

The meeting was called to order at 1:31 p.m.

Swearing in of 2008/09 Student Senate

Fauzi Hamadeh swore in the Officers and Senators for the 2008/09 CSM Student Senate.

Roll Call

Members in Attendance

Executive Officers

President Richael Young (via teleconference); Vice President Roger Nishimoto.

Senators

Francisco Duarte Alexa Hemken Yee-Na Lina Li, Charlotte Loprete, Diego Lourenco De Lima, Katerina Mazina, Melika Rezaee, Doug Robinson, Steffi Santana, and Christiane Zorzo.

Student Activities Office (SAO) Staff in Attendance

Aaron Schaefer, CSM Coordinator of Student Activities; Fauzi Hamadeh, Student Activities Accounting Technician; Chris Eden, ASCSM Program Assistant.

Visitors

Jennifer Hughes, CSM Vice President, Student Services.

Members Absent

Senators

Megan Claire, Mofeda Debabo, Sonali Desai, Marie Gershenovich, Shawn McGriff, Jr., Efrosini Proios, and Nicholas Shen.

Hearing no objections, Vice President Nishimoto took up Special Presentations Item A, Parliamentary Procedure.

Special Presentations

Parliamentary Procedure, Aaron Schaefer, Coordinator of Student Activities

Coordinator Schaefer highlighted the terminology and usage of parliamentary procedure for new and returning members of the Student Senate.

Mr. Schaefer also introduced Jennifer Hughes, Vice President of Student Services at CSM. Vice President Hughes welcomed the Student Senate and thanked them for their participation in campus

life. Ms. Hughes mentioned that she meets on a weekly basis with Coordinator Schaefer to facilitate communication between the administration and the Senate. She also indicated that she would be dropping by Senate meetings from time to time to keep herself updated on the latest activities.

Approval of the Agenda

Senator Doug Robinson motioned to approve the agenda as presented. The motion was seconded by Senator Katerina Mazina. Hearing no objections, the motion carried.

Approval of the Minutes

Senator Mazina motioned to approve the Minutes from the Monday, May 19, 2008, meeting of the Student Senate. The motion was seconded by Senator Melika Rezaee. Hearing no objections, the motion carried.

Announcements & Hearing of the Public

There were no announcements or hearing of the public.

Executive Reports

President Richael Young

President Young had no report.

Vice President Roger Nishimoto

Vice President Nishimoto reported that he had attended a meeting of the Strategic Planning Committee where CSM President Michael Claire had suggested a joint training for the student, faculty, staff, and administration leadership. Mr. Nishimoto asked for feedback from the Senate regarding the idea.

Senator Reports

There were no Senator reports.

Advisor Reports

Aaron Schaefer, CSM Coordinator of Student Activities & ASCSM Advisor

Advisor Schaefer introduced himself and asked that the members of the Student Senate do the same. Mr. Schaefer indicated that there would be appointments for leadership positions, such as Secretary and Finance Director, at the next meeting. Anyone interested in holding one of these positions should contact President Young.

Mr. Schaefer also announced that on Wednesday, June 18, there would be a "Clean-Up" Party for the Student Senate and Student Activities space in Building T-1. Food will be provided for those who help with the cleaning. The space in T-1 is available for members of the Senate to use during the summer session, and Coordinator Schaefer explained some of the rules for the space.

As part of the transition to the new Senate, Advisor Schaefer asked that each member contact him to make an appointment for a short meeting. The meetings will allow him to get to know the individual members and get a sense for their interests and goals.

Fauzi Hamadeh, Student Activities Accounting Technician

Mr. Hamadeh welcomed the new and returning members of the Student Senate. He let the Senate know that the Student Activities Office staff is available to help support them in whatever way necessary. Mr. Hamadeh also let the new members of the Senate know that they would be picking up on the new language and terminology as time progressed.

Returning to his report, Coordinator Schaefer distributed a leadership assessment to the Student Senate. He asked that each member complete and return the assessment as soon as possible.

Chris Eden, ASCSM Program Assistant

Mr. Eden encouraged members of the Senate to come to him with ideas for events, activities, and promotions. The summer is usually pretty quiet, but things will pick up in the fall and we want to hit the ground running.

Adding to his report, Mr. Hamadeh explained to the Student Senate that the functions of the Student Activities Office had been split up. Coordinator Schaefer, Mr. Hamadeh, and the Student Senate Office are located in Bldg. T-1. Mr. Eden, Jessica Huffman, the Student Activities Office Assistant I, and the Student Lounge, including video games, are in Bldg. 13, the old planetarium. Mr. Schaefer asked that the Student Senate make an effort to promote the Student Lounge space in Bldg. 13.

New Business

Item A: Appointments

President Young made the following appointments:

- Alex Quintana and Kiana Rezaee as Associates. Motion to approve by Senator Mazina; seconded by Senator Robinson. Motion carries with 9 in favor, 0 opposed, and 0 abstaining.

Mr. Eden took this opportunity to explain the process of making a motion, seconding a motion, and what it means to abstain from a vote.

- Steffi Santana as Chair of the Inter Club Council (ICC). Motion to approve by Senator Robinson; seconded by Senator Mazina. Motion carries with 8 in favor, 0 opposed, and 1 abstaining.

Item B: Election of Student Senate Vice Chair

Vice President Nishimoto opened the floor to nominations for the position of Vice Chair. Senator Mazina nominated herself for the position. Hearing no further nominations, Vice President Nishimoto closed nominations.

Senator Mazina was elected to the position of Vice Chair with 8 in favor, 0 opposed, and 1 abstaining.

Item C: Stage 1.0 Budget

Accounting Technician Hamadeh introduced the proposed Stage 1.0 budget for 2008/09. Mr. Hamadeh explained the major sources of income and the allocations for the various accounts. Since this was the first reading of the proposed budget, the item would be brought back for action at the Senate's next meeting.

Item D: Funding for ASCSM Leadership Retreat

Coordinator Schaefer discussed the purpose of the ASCSM Leadership Retreat. Funding for the retreat would cover the cost of the location, all meals, and a high and low ropes course on the final day of the retreat.

Motion to approve funding for the ASCSM Leadership Retreat not to exceed \$8,000.00 from account #2621, Student Representation Trust, by Senator Robinson; seconded by Senator Mazina. Motion carries with 9 in favor, 0 opposed, and 0 abstaining.

Item E: Funding for ASCSM Leadership Scholarship

Mr. Hamadeh explained that the scholarship is funded on an annual basis. Two scholarships are awarded at \$250.00 each for a total of \$500.00. This funding would be for the 2007/08 scholarships.

Motion to approve \$500.00 for the ASCSM Leadership Scholarship from account #5178, Awards and Award Ceremonies, by Senator Mazina; seconded by Senator Robinson. Motion carries with 7 in favor, 0 opposed, and 1 abstaining.

Item F: New Barbeque for ASCSM Events

Coordinator Schaefer explained that one of the grills used for student events had been accidentally disposed of during the move out of Building 5. In addition, there is a desire to purchase a more reliable, easier to clean, and easier to maintain grill.

Motion to approve \$800.00 to purchase a new grill from account #5110, Furniture, Fixtures, and Equipment, by Senator Alexa Hemken; seconded by Senator Rezaee. Motion carries with 9 in favor, 0 opposed, and 0 abstaining.

Item G: Summer Barbeques

Advisor Schaefer introduced the proposal, which would fund a series of social and networking barbeques over the summer. The barbeques would be held in conjunction with the Student Senates from Canada College and Skyline College.

Motion to approve \$600.00 for summer barbeques from account #5172, Public Relations, by Senator Lina Li; seconded by Senator Steffi Santana. Motion carries with 9 in favor, 0 opposed, and 0 abstaining.

Item H: ASCSM Help with Operation Welcome Mat

Coordinator Schaefer explained that Operation Welcome Mat is a college program intended to assist students during the first several days of a new term. Members of the Senate reached a consensus that it would be beneficial to assist with Operation Welcome Mat. Individual members would let their availability be known based on class and work schedules.

Item I: Replacement of Stolen Equipment

Coordinator Schaefer introduced the proposal and explained that there had been a robbery in Bldg. 13 earlier in the month. Several items were stolen, including the ID card printer and computer, and an iPhone owned by Mr. Eden. Because the District does not reimburse for the loss of personal items due to theft, funds are needed to replace Mr. Eden's phone. If approved, Student Activities staff would still work to see if additional funds can be secured; if so, the A.S. would be reimbursed.

Motion to approve an amount not to exceed \$600.00 to replace Mr. Eden's iPhone from account #5110, Furniture, Fixtures, and Equipment, by Senator Mazina; seconded by Senator Li. Motion carries with 9 in favor, 0 opposed, and 0 abstaining.

Discussion & Information Items

Item A: ASCSM Retreat

Mr. Schaefer provided details about the ASCSM Leadership Retreat to members of the Student Senate, including the dates: Friday, August 15, through Sunday, August 16. The retreat will be held at the Alliance Redwoods Conference Grounds.

Committee Reports

There were no committee reports.

Executive Session

The Senate entered Executive Session at 2:45 p.m. The Senate exited Executive Session at 3:05 p.m.

Vice President Nishimoto reported that during the Executive Session just concluded, the Student Senate took up personnel items as described on the printed agenda. The Senate voted 9 in favor, 0 opposed, and 0 abstaining to approve the personnel item presented.

Future Agenda Items

There were no future agenda items.

Final Announcements & Hearing of the Public

There were no final announcements or hearings of the public.

Adjournment

Hearing no objections, Vice President Nishimoto adjourned the meeting at 3:10 p.m.

The next meeting of the ASCSM Student Senate will be Monday, June 30, at 1 p.m. in Bldg. 18, Rm. 206.

Submitted by,

/s/ Fauzi Hamadeh

Fauzi Hamadeh
Accounting Technician
CSM Student Activities Office