

DAVID GIBBS
College of San Mateo Library
1700 W. Hillsdale Blvd.
San Mateo, CA 94402
(650) 574-6174

LIBRARY EXPERIENCE

College of San Mateo, San Mateo, CA *2005-2007*

Reference & Electronic Information Resources Librarian

Lead the library's instructional program, teaching library orientations and for-credit courses. Assist patrons at the reference desk. Participate in collection development for print and online resources. Promote the library's services to faculty and students. Serve on campus-wide and inter-library committees.

Glendale Community College, Glendale, CA

Part-time Librarian

Fall 2005

Assisted patrons at the reference desk and taught workshops for the library's Information Competency program. Participated in collection development projects as needed.

California State University, Los Angeles, Los Angeles, CA

Intern

Spring 2005

Assisted at the main library's reference desk. Observed and helped teach classes in information literacy and bibliographic instruction. Projects included researching software for reference-desk scheduling, investigating methods of evaluating reference performance, and improving the library's online tutorial.

Glendale Public Library, Brand Art & Music Library, Glendale, CA

Intern

Fall 2004

Worked on collection development for music, evaluating the existing phonograph collection and researching and making recommendations for compact disc purchase. Also assisted at the music reference desk and improved the library's signage.

InterPARES Project (International Research on Permanent Authentic Records in Electronic Systems)

Graduate Student Researcher

2004-2005

Analyzed sources across a wide range of fields that advocated metadata schemas to promote the authenticity, accuracy, reliability and preservation of electronic records. Served as project manager, leading a team of two other graduate student researchers.

OTHER EXPERIENCE

PlanetOut Inc., San Francisco, CA

Copy Editor, Editor, Managing Editor

2000 - 2005

Managed content at the two largest gay and lesbian portal sites on the Web. Wrote features, edited, copyedited and proofread content and shepherded it through all phases of the production process, supervising four production staff. Programmed and wrote headlines for two homepages daily and deeper areas of sites weekly. Wrote copy for two newsletters weekly and edited two others. Established and enforced style guides for both sites. Managed relationships with contributors and solicited new content as needed.

Frommer's Travel Guides, New York, NY

1998–1999

Assistant Editor

Edited and coordinated development of Frommer's and other travel guidebooks. Responsibilities included planning and organizing content, editing and rewriting manuscripts, layout of 4/c inserts and following through on all phases of book production, working with authors and production editors to meet tight publication dates.

Little, Brown & Co., New York, NY

1997–1998

Editorial Assistant

Evaluated submissions, drafted flap and catalogue copy, line edited manuscripts and provided general support for a busy editor of literary fiction and general nonfiction.

Société Vrai, Paris, France

1993–1995

Translator/Editor

Translated, edited, rewrote and proofread for a small company specializing in legal, financial, commercial and technical translations, with a high volume and rapid turnaround.

Bedford Books of St. Martin's Press, Boston, Massachusetts

1992

Editorial Assistant

Assisted developmental editors at a college textbook company, working on composition handbooks and thematic readers.

EDUCATION AND AWARDS

University of California, Los Angeles — Master's in Library and Information Science, 2005;

Dean's Scholarship, 2003-2004

New York University — Finished Ph.D. coursework; M.A. in Comparative Literature, 1997.

MacCracken Fellowship and stipend, university's most competitive fellowship

University of Paris — *Maîtrise* (Master's) with High Honors in French Literature, 1995;

Licence with Honors in French Literature, 1994

Duke University — B.A. in English, *Magna cum Laude*, 1991

National Merit scholarship, Dean's list every semester, Phi Beta Kappa

PROFESSIONAL ACTIVITIES

Member of the American Library Association, the Association of College and Research Libraries, and the California Library Association. Received a travel grant to attend the Special Libraries Association national conference in Spring 2005.

SOFTWARE

Microsoft Office, Access, FrontPage, Dreamweaver

LANGUAGES

French — fluent

Spanish — good