

Skyline College Respiratory Therapy Program Community Advisory Committee Meeting Minutes  
September 10, 2002

In Attendance: Mike Williamson (PD), Ray Hernandez (CD), Keith Rasmussen (Kaiser SF), Chris Comstock (Mills-Peninsula), Diane Janakes (CPMC), Jan Moreno (2<sup>nd</sup> year student rep)

Chair: Lee Guion (St. Lukes)

Recording: Julio Barba (UCSF)

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Review of minutes from last meeting	Approved as is	None
<p>Old Business: RCB and NBRC Updates</p> <p>Recruitment of applicants</p>	<p>New grads should have permits/licenses. A few are finishing their AA degree requirement. Application process complex and cumbersome. Some confusion abt two tracks for licensure (RCB &amp; NBRC) All students used NBRC testing sites (H&amp;R Block) Pass/Fail results sent to RCB. Review of testing results for students (new and repeat candidates)</p> <p>18 applications received. 16 admitted. 11 starting (Fall 2002) A more diverse class (age and experience-wise) Continued desperate need for improved recruitment. Foothill College wrote grant for recruitment. New brochure in the works. Skyline not meeting its mission to supply hospitals with RCPs</p>	<p>Ray to continue to share test score results with areas in which students score at the advanced program mean and in which score fall below the mean and need improvement</p> <p>Shirley Trainer to be contacted abt funding source for grant and her success in recruiting</p>

Facilities	San Mateo bond measure passed by voters. Current math and science building will be remodeled or replaced by new building or add an annex. An allied health and science building proposed. (5 yr projection). Earthquake retrofit must be made within 2 yrs. Cost analysis in process	None
Medical Director Recruitment	Financial compensation for position is not attractive. Dr. Thomas Addison (Kaiser) a possibility.	Keith will approach him
Program faculty changes	Mike Williamson is the Dean of the Math, Science, Technology Division. For all positions, each department must make FTE requests to the FTE allocation committee	None
New Business:		
RT Club	Club started last year to generate excitement abt the profession and improve student experience of the program. Jan Moreno is president. Students raised money so all could attend AARC convention in Tampa.	None
Student enrollment	Covered under old business (current enrollment numbers and discussion)	None
CRT/RRT results	Covered under old business in the NBRC updates 9 took exam (7 passed, 1 on probation, 1 denied)	None
Announcements	Need new ECG instructor (Michael Collins left the position)	
Date for next meeting	January 28, 2003	