

Skyline College
Official Course Syllabus
2012 Spring Semester

Respiratory Therapy 690
Special Projects in Respiratory Therapy
Division: Science, Math, Technology

Hours by Arrangement

CRN# 38193

Instructor: Raymond Hernandez

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Office: 7219 **Office hours:** By Arrangement

Website: <http://www.smccd.net/accounts/hernandezr/index.htm>

Course Prerequisites:

Admission to the Respiratory Therapy Program

Course Classification: Credit course applicable for the Associates Degree in Respiratory Therapy.

Transfer: CSU

Required Text:

None

Course Description:

This course allows students to complete special projects exposing them to different experiences related to Respiratory Care. These special projects will vary as opportunities arise through the semester. The student will be required to complete 8 hours of community service.

Course Objectives:

By the end of this course, the student will meet the following objectives:

1. Apply professionalism through completion of community service
2. Provide mentorship and education to Respiratory Therapy students
3. Visit and explore institutions outside our service area
4. Apply concepts of self direction as they complete various special projects

Methods of instruction or required student preparation:

Instruction will be provided through:

1. Coordination of special projects
 - a. Laboratory mentorship
 - b. Field trips
 - c. Community service
 - d. Assigned activities

Course Attendance Policy: Attendance and participation are key to success in the course and program. Chronic tardiness and absence is unacceptable. Please let the instructor know via email or phone message if you are unable to attend class or anticipate that you will be late prior to the scheduled class meeting.

Make-up and Extra-credit Policy: All special projects and associated hours must be completed as assigned to obtain credit for this course.

Class conduct policy: Cell phones must be turned off and put away during class. No talking during lectures unless instructed to do so. Please respect your student colleague's participation during class. When another student is presenting, listen actively and encourage him/her. You are also responsible for adhering to the Code of Student Conduct outlined in the College Catalog as well as the Respiratory

Therapy Program Handbook.

Academic Integrity: the work you submit/present must be your own. The Skyline College Catalog has a complete statement defining cheating and plagiarism. If you are caught cheating or plagiarizing another person's work, you may be disciplined in one or more of the following ways:

- You may be given an F on the assignment,
- You may be given an F in the course, or
- You may be referred to the College Disciplinarian for further sanctions which range from a warning to expulsion from Skyline College.

Course Evaluation: Credit / No Credit. Your grade will be determined by successful completion of all assigned special projects.

The grading scale is as follows:

Successful completion of all assigned special projects with sufficient documentation: Credit

Insufficient completion of assigned special projects and/or insufficient documentation: No Credit

Disability: In coordination with the DSPP office, reasonable accommodation will be provided for eligible students with disabilities. If you do not have an accommodation letter, please contact the DSPP Office at (650) 738-4280

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The following special projects and community service hours will be assigned through the semester and must be completed successfully to obtain credit for this course:

Laboratory mentorship with 1st year students:

Students will be required to attend and assist two – three hour laboratory sessions during RPTH 430. Students will review module content and laboratory exercises prior to session to be effective preceptors during session. Documentation form of completed hours must be signed by RPTH 430 instructor.

Community service hours:

8 hours of community service related to Respiratory Care must be performed during the semester. Students are to identify opportunities which incorporate aspects of professionalism. Community service must be pre-approved by instructor utilizing documentation form. A separate form must be utilized for each activity. A one page type written summary is to be submitted to complete the requirement.

Field Trips:

Special field trips will be coordinated to visit institutions and organizations outside the Skyline College service area. These opportunities will be announced as coordinated.

Wednesday, May 16, 2012 _____

Wednesday, May 23, 2012 _____

Wednesday, May 30, 2012 _____

Meet and Greet:

Wednesday, February 1, 2012 (11am – 2pm)

Wednesday, April 11, 2012 (11am – 2pm)

Educational Conference:

Friday, April 20, 2012 - San Francisco General Hospital, 8am – 4pm

Skyline College Respiratory Therapy Job Fair:

Wednesday, April 25, 2012 9:00am – 12pm

Resume and Mock Interview Workshop:

A three hour mock interview workshop will be scheduled for Friday, May 4, 2012 (3 hours). Students will be required to complete an acceptable resume following identified guidelines prior to the workshop.