



Spring 2012

**BUS 120 – Mathematical Analysis for Business**

<u>CRN</u>	<u>Section</u>	<u>Days</u>	<u>Time</u>	<u>Room</u>	<u>Units</u>
30167	AA	MWF	10:10-11:00	8306	3.0

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**Office Hours:** See web site for possible appointment times.

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## GETTING STARTED

As the name implies, the goal of this document is to help you get started with BUS 120 - Mathematical Analysis for Business. In order to answer many of the questions you may have about this course you will need to access other files on its **WebACCESS** site. Therefore the first step will be getting on WebACCESS. Please follow the following steps.

1. WebACCESS is the portal for all courses at Cañada College, College of San Mateo, and Skyline College. It provides a set of tools that facilitate online learning.
2. To go to WebACCESS type <https://smccd.mrooms.net/> in your browser address field.
3. In order to log in to WebACCESS you need to know your student number (G-number) and password. If you don't know these, click on "WebACCESS Support Center" in the "Need Help?" box, and then click on the "detailed login instructions" link under "Are you having trouble logging into WebACCESS???"
4. Once logged in you will see a list of courses on the left hand side, listed by CRN, course name, and semester. Look for our course using the information provided at the top of this page.
5. Note that in order to access the site you must be registered in the course; students on the waiting list will not have access until 24 hours after successfully adding the class.
6. Once the course is available on WebACCESS, go to the "Getting Started" section and download all the documents you see there. In particular pay special attention to the "Course FAQ", which should answer most of the questions you may have. I suggest you print the first two pages (question titles) of the FAQ and keep them with the syllabus. When you have a doubt about this course first look to see if there is a question about it in the FAQ. If so, you can open the file and navigate to the corresponding link.