

Planning Summary

Standard I Planning Agenda Items

None.

Standard II Planning Agenda Items

- Implement a technologically based Academic Early Warning System (A1.a).
- Integrate the First Year Experience Plan recommendations in the overall college governance processes (A1.a).
- Instigate a technological infrastructure to support faculty and staff development and implementation of more online instruction, including assessment of instructional effectiveness. (A1.b).
- Complete the development and population of the advisory-committees website (A2.b).
- Increase the number of smart classrooms (A2.c).
- Develop and implement a schedule for program-level SLO's, using the SLOAC process (A2.i.).
- Develop a policy and appoint a person responsible for faculty websites to ensure they remain current (A6.c).
- Through Skyline student services faculty and managers, participate in district efforts to identify and implement concrete strategies to ensure consistency and currency in student counseling (B3.a).
- Implement financial aid awareness strategies to increase Free Application for Federal Student Aid (FAFSA) completions and Board of Governor's Fee Waiver (BOGFW) applications (B3.a).
- Review the registration process to facilitate student access (B3.a).
- Institute the library peer group comparison process recommended by the Association of Libraries in Higher Education (C1.a).
- Through the Library and Information Competency Committee, develop a collegewide plan to teach and assess a comprehensive set of information-competency skills as set forth in the college's proposed information competency student learning outcomes. This plan will ultimately go through Curriculum Committee for approval (C1.b).
- Propose specific strategies for addressing the library's security and public safety concerns to the appropriate college or district bodies (C1.d).
- Develop a collaboration between the Facilities Department and The Learning Center to create a plan to improve the cleanliness of The Learning Center (C1.d).
- Develop plans for installing extra shelving in the library (C1.d).
- Through the Library and Information Competency Committee, put in place an assessment plan for information competency and library services at Skyline College (C2).

Standard III Planning Agenda Items

- Through the shared-governance process, develop ethics codes for all personnel (A1.d).
- Use the Budget planning process, the FTE's Allocation Process and the overall Staffing for Student Success processes to increase access to counseling services (A2).
- Seek additional resources to increase local computer technical support (A2). (Note: This recommendation also appears in III.C.1.)
- Develop a systematic evaluation process for professional-development programs that includes all classifications of employee and all professional development-related activities (A5.b).
- Explore with the district changing the Facilities funding allocation model to provide more staffing (B1.a).
- Incorporate campus security needs related to lighting, emergency phones, emergency announcement systems and parking lot safety in the facilities master planning process (B1.b).
- Through the Technology Advisory Committee, develop an annual report to assess effectiveness of technology in meeting institutional needs, including student learning programs and services (C1).
- Seek additional resources to increase local computer technical support (C1).
- Work with District ITS to increase availability of technicians to serve on committees (C1).
- Facilitate the development of faculty webpages for all faculty (C1).
- Work with district technology groups to develop an infrastructure to support online instruction (C1.a).
- Seek additional resources to develop a comprehensive inventory and replacement cycle for all computer equipment, software and licenses; to repair existing equipment; and to provide adequate staffing (C1.d).
- Through the Technology Advisory Committee develop an annual report to assess effectiveness of technology in meeting institutional needs, including student learning programs and services (C2).

Standard IV Planning Agenda Items

- Develop strategies to better communicate the planning and budget processes (A1).
- Through College Council, evaluate the committee structure and number of initiatives undertaken in any one semester (A3).
- Through College Council, develop streamlined communication processes to keep college constituents informed (A3).
- Provide facilities program-review data to the Executive Vice Chancellor to support and illustrate the need for additional staff in order to make significant improvements in the area of facilities cleanliness (B3.b).
- Through district processes, assess the newly created function map and evaluate its value as a tool in delineating governing and decision-making structures and processes and as a tool for communicating these processes districtwide. The function map will be used as a means of identifying areas in need of improvement (B3.g).