

Planning Summary

Standard I Planning Agenda Items

None

Standard II Planning Agenda Items

- Implement a technologically based Academic Early Warning System (A1.a).
- Integrate the First Year Experience Plan recommendations in the overall college governance processes (A1.a).
- Instigate a technological infrastructure to support faculty and staff development and implementation of more online instruction, including assessment of instructional effectiveness. (A1.b).
- Complete the development and population of the Advisory Committee website (A2.b).
- Increase the number of “smart classrooms” (A2.c).
- Develop and implement a schedule for program-level SLO’s, using the SLOAC process (A2.i.).
- Develop a policy and appoint a person responsible for faculty websites to ensure they remain current (A6.c).
- Through Skyline student services faculty and managers, participate in District efforts to identify and implement concrete strategies to ensure consistency and currency in student counseling (B3.a).
- Implement financial aid awareness strategies to increase FAFSA completions and BOG applications (B3.a).
- Review the registration process to facilitate student access (B3.a).
- Through Skyline student services faculty and managers, participate in District efforts to identify and implement concrete strategies to ensure consistency and currency in student counseling (B3.a).
- Institute the library peer group comparison process recommended by the Association of Libraries in Higher Education. (C1.a).
- Through the Library and Information Competency Committee, develop a college-wide plan to teach and assess a comprehensive set of information-competency skills as set forth in the College’s proposed information competency student learning outcomes. This plan will ultimately go through Curriculum Committee for approval (C1.b).
- Propose specific strategies for addressing the library’s security and public safety concerns to the appropriate College or District bodies (C1.d).
- Develop a collaboration between the Facilities Department and the Learning Center to create a plan to improve the cleanliness of the Learning Center (C1.d).
- Develop plans for installing extra shelving in the library (C1.d).
- Through the Library and Information Competency Committee, put in place an assessment plan for information competency and library services at Skyline College (C2).

Standard III Planning Agenda Items

- Through the shared governance process, develop ethics codes for all personnel (A1.d).
- Use the Budget planning process, the FTEs Allocation Process and the overall Staffing for Student Success processes to increase access to counseling services (A2).

- Seek additional resources to increase local computer technical support (A2). (Note: This recommendation also appears in III.C.1.)
- Develop a systematic evaluation process for professional development programs that includes all classifications of employee and all professional development-related activities (A5.b).
- Incorporate campus security needs related to lighting, emergency phones, emergency announcement systems and parking lot safety in the facilities master planning process (B1.b).
- Explore with the District changing the Facilities funding allocation model to provide more staffing (B1.b).
- Through the Technology Advisory Committee, develop an annual report to assess effectiveness of technology in meeting institutional needs, including student learning programs and services (C1).
- Seek additional resources to increase local computer technical support (C1).
- Work with District ITS to increase availability of technicians to serve on committees (C1).
- Facilitate the development of faculty web pages for all faculty (C1).
- Work with District technology groups to develop an infrastructure to support online instruction (C1.a).
- Seek additional resources to develop a comprehensive inventory and replacement cycle for all computer equipment, software and licenses; to repair existing equipment; and to provide adequate staffing (C1.d).
- Through the Technology Advisory Committee develop an annual report to assess effectiveness of technology in meeting institutional needs, including student learning programs and services (C2).

Standard IV Planning Agenda Items

- Develop strategies to better communicate the planning and budget processes (A1).
- Through College Council, evaluate the committee structure and number of initiatives undertaken in any one semester (A3).
- Through College Council, develop streamlined communication processes to keep College constituents informed (A3).
- Provide facilities program review data to the Executive Vice Chancellor to support and illustrate the need for additional staff in order to make significant improvements in the area of facilities cleanliness (B3.b).
- Through District processes, assess the newly created function map and evaluate its value as a tool in delineating governing and decision-making structures and processes and as a tool for communicating these processes district-wide. The function map will be used as a means of identifying areas in need of improvement (B3.g).