

# Skyline College Budget and Planning Calendar

## STRATEGIC PLANNING YEAR-2005/06

Activity	Responsible	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1 Submit Program Review Reports	Curric Cmt												
2 Submit FTEF Priority Recommendations	CBC												
3 Develop Initial Budget Estimates	CBC												
4 Submit Draft 3-Year Work Plan	Units												
5 Submit Annual Budget Requests	Units												
6 Review Annual Budget Requests	President												
7 Submit Annual Budget to District	CBC												
8 Review Draft 3-Year Workplans	IPC												
9 Submit 05/06 Year End Work Plan Report	Units												
10 Review Year End Work Plan Report	IPC & CC												

## IMPLEMENTATION YEAR ONE-2006/07

Activity	Responsible	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
11 Renew Vision, Mission, Values, Goals	IPC												
12 Submit Final 3-Year Work Plan	Units												
13 Submit Program Review Reports	Curric Cmt												
14 Review Final 3-Year Work Plan	IPC & CC												
15 Submit FTEF Priority Recommendations	CBC												
16 Develop Initial Budget Estimates	CBC												
17 Submit Annual Budget Requests	Units												
18 Review Annual Budget Requests	President												
19 Submit Annual Budget to District	CBC												
20 Submit Year End Work Plan Report	Units												
21 Review Year End Work Plan Report	IPC & CC												

## IMPLEMENTATION YEAR TWO AND THREE-2007/08-2008/09

Activity	Responsible	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
22 Submit Changes to 3-Year Work Plan	Units												
23 Review Changes to 3-Year Workplans	IPC												
24 Submit Program Review Reports	Curric Cmt												
25 Develop Initial Budget Estimates	CBC												
26 Submit FTEF Priority Recommendations	CBC												
27 Submit Annual Budget Requests	Units												
28 Review Annual Budget Requests	President												
29 Submit Annual Budget to District	CBC												
30 Submit Year End Work Plan Report	Units												
31 Review Year End Work Plan Report	IPC & CC												

CBC: College Budget Committee, CC: College Council, Curric Cmt: Curriculum Committee, IPC: Institutional Planning Committee

